



SIDBI Venture Capital Limited
SIDBI, Swavalamban Bhavan, 2nd Floor, C-11, G-Bock,
Bandra Kurla Complex, Bandra East,
Mumbai – 400 051

Advertisement No. 04/ 2023 - 24

Recruitment for the post of Senior Investment Associate - Guwahati

December 23, 2023

Important Dates / Timelines	
Start date for receipt of applications	December 23, 2023
Last date for receipt of applications	January 12, 2024

SIDBI Venture Capital Limited (SVCL) (www.sidbiventure.co.in), a wholly owned subsidiary of Small Industries Development Bank of India (SIDBI), has established itself as the leading domestic Investment Manager for Venture Capital Funds / Alternative Investment Funds for early stage and growth stage investing, particularly for MSMEs across diversified sectors.

SIDBI Venture Capital Limited (SVCL) invites applications from eligible and suitable candidates for the following post as detailed below:

S. No.	Post	Total Vacancies
1	Senior Investment Associate	1

Designation	Senior Investment Associate (SIA)
Number of Positions	01
Location	Initially at Guwahati
Education Qualification	<p>Graduates with minimum 60% marks / equivalent CGPA score.</p> <p>Preference will be given to:</p> <ul style="list-style-type: none"> (i) Graduates in Engineering, (ii) Chartered Accountants, (iii) Post graduates in any subject including those holding 2 year full time degree / diploma in Management, (iv) Chartered Financial Analyst.
Experience	<p>The candidate should have at least 3 to 5 years of post-qualification relevant work experience in one or more areas viz. Venture Capital, Private Equity, Investment Banking, Fund Raising, Early Stage Financing, Project Appraisal. Experience as founder of a start-up will be an added advantage.</p>
Age Limit	32 years
Duties & Responsibilities	<ul style="list-style-type: none"> • Identifying successful business ventures and building adequate pipeline of investment opportunities. • Ability to analyse project viability (technically, financially and commercially). • Analysing historical and projected financial statements of prospective investee companies. • Working with the team on key metrics to measure the financial returns on investments and mentoring them. • Conducting investment appraisals, negotiations and structuring of investments. • Preparing, presenting, and maintaining detailed investment documentation for the Fund's Investment Committee, Board of Directors and Investors. • Overseeing due diligence and documentation of approved investments and compliance process. • Commit and complete the investments in time. • Monitoring existing investments in portfolio companies through stringent analysis of financial and operational results and nurturing / handholding investee companies.

	<ul style="list-style-type: none"> • Conducting industry and market research and assisting in business development efforts. • Reviewing periodic financial statements, project progress reports, and other information submitted by portfolio companies. • Preparing reports based for internal and investor communication and coordinating with Investors. • Working and creating profitable exit opportunities and exits from investee companies within timeline. • Any other work given by SVCL from time to time. 										
Skills / Competency	<ul style="list-style-type: none"> • Strong analytical and problem solving skills; proficiency in Excel based financial models & valuation. • Demonstrated transaction experience on the buy side. • Managed investment deals independently. • The candidates must possess excellent verbal and written communication skills. • Proficiency in using computer/laptops and other electronic gadgets. 										
Annual Fixed Compensation	<table border="1"> <thead> <tr> <th data-bbox="617 1133 1018 1211" rowspan="2">Position</th> <th colspan="2" data-bbox="1026 1133 1369 1211">AFC Range (₹ in lakh per annum)</th> </tr> <tr> <th data-bbox="1026 1211 1198 1267">From</th> <th data-bbox="1198 1211 1369 1267">To</th> </tr> </thead> <tbody> <tr> <td data-bbox="617 1267 1018 1312">Senior Investment Associate</td> <td data-bbox="1026 1267 1198 1312">10.50</td> <td data-bbox="1198 1267 1369 1312">21.50</td> </tr> </tbody> </table>	Position	AFC Range (₹ in lakh per annum)		From	To	Senior Investment Associate	10.50	21.50		
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Other Conditions (Applicable for All posts):

1.	Higher AFC and / or position may be considered in the case of exceptionally qualified and/or very experienced candidates with track record of performance.
2.	Over and above Annual Fixed Compensation (AFC), the candidate will be entitled for Performance Pay based on annual performance review of the employee which will be as per Company policy from time to time at its sole discretion.
3.	No residential accommodation will be provided by SVCL.
4.	The Company offers a challenging work environment. Professionals with proven track record of high performance and potential may write in strict confidence with detailed Resume together with present and expected Cost to Company (CTC).
5.	Before filling in the application form, the candidates must ensure that they fulfill all the eligibility criteria with respect of age, educational qualification, work experience, <i>etc.</i> , as on December 23, 2023 and that the particulars furnished in the application form are correct in all respects.
6.	Suitable relaxation in criteria may be considered for the deserving candidate at the sole discretion of SVCL. SVCL reserves the rights to increase/decrease no. of positions as per requirement including amendment(s) / withdrawal of the recruitment advertisement at its sole discretion.
7.	Duly filled in application as per the format available on SVCL's website with a recent passport size photograph alongwith resume needs to be forwarded to SVCL on or before January 12, 2024 by e-mail to recruitment@sidbiventure.co.in or by post with the subject " Application for the post of Senior Investment Associate - Guwahati " addressed to Chief Executive Officer SIDBI Venture Capital Limited, SIDBI, Swavalamban Bhavan, C-11, G-Block, 2nd Floor, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051